**Date & Time: 9/18/2019 2pm**

**Team Meeting for: (Sparky’s Finest #16)**

**Prepared by: (JB)**

**Client’s Name: Scalawags Vet Clinic**

**Team members in attendance:**

**1. (Chair) - John Beguhl 4.Derrik Zhu**

**2. Zuhair Rauf 5. Kevin yang(late)**

**3. Jisung Woo 6.**

**Meeting Objective:**  Figure out what we need to do for Milestone 2. Decide on our next steps.

**Agenda:**

* Discuss next steps
* What is the best way of finishing ERD
* Figure out next meeting time

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| **Action Item** | **Assigned To** | **Due Date** |
| Finish Assignment 1(individual) | Everyone | 9/20/2019 |
| Mark Up Business Rules | Everyone | 9/23/2019 |
| Call noble library | Jisung | 9/20/2019 |
| Ask Dr. Moser about journal entry | Zu | 9/19/2019 |

**Time meeting ended: 2:33 PM**

**Date and time of next meeting: Monday September 23rd 4:30pm**